

JOINT INTELLIGENCE STUDY PUBLISHING BOARD  
3806 Munitions Building

4 February 1944

MINUTES  
of the  
38th MEETING

PLANNING MEETING FOR JANIS 102

Present: Col. Bicknell, G-2  
Comdr. Bailey, ONI  
Major Douglas, A-2  
25X1A9a [REDACTED] OSS  
Comdr. Cumberledge, DCNO  
Lt. Col. Sturdevant, ONI  
Lt. Col. Anderson, SGO  
Major Kountz, JISPB  
Lt. Comdr. Clinton, JISPB  
Major Russell, MID  
Capt. Spillers, OCE  
Capt. Sanders, AC/AS, Int. - Oper Div.  
Lt. Sears, H.O.  
Lt. Hackett, Op-16-FE  
Lt. Pate, DCNO  
Lt. Hatcher, Op-16-V  
Lt. (jg) Quam, JISPB  
Dr. Meigs, JISPB  
25X1A9a [REDACTED], OSS  
Mr. Burrows, MID  
Mr. Roberts, MID

DOCUMENT NO. 43  
NO CHANGE IN CLASS. ☐  
☒ DECLASSIFIED  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: \_\_\_\_\_  
AUTH: NR 70-2  
**29 JUL 1980**  
DATE: \_\_\_\_\_ REVIEWER: 018645

1. Col. Bicknell opened the meeting and presented JANIS Memos #19 and 21.
2. Major Douglas explained the contents of Memos #19 and 21, which gave instructions for preparation of JANIS material. He explained in detail the method for preparing an overlay.
3. Comdr. Bailey indicated that chapter editors from JISPB would check with contributors in order to facilitate exchange of information and references. He stressed the need for cooperation between research personnel and the need for allowing all contributors access to material of others. He asked for a list of participating personnel for JANIS 102, to be submitted to the Board by Monday, 7 February.

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4. [REDACTED] brought up the problem of collecting all material to be used by contributors in one place. He pointed out that already several books in the Library of Congress had been taken out, which contained valuable information and there was no way of knowing where the books had gone. He urged that the JISPB collect in its quarters as much material as possible.

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5. [REDACTED] and Major Russell brought up the question of having arrangements made with the Library of Congress to have various material charged to one room at the Library in order that contributors might consult it.

6. Col. Sturdevant mentioned that ONI was making extracts from Smithsonian Institution material which would be available to contributors to JANIS.

7. The question of duplication between Military Geography and Coastal Description on the small island studies was brought up. Major Russell and Col. Sturdevant agreed that MID and ONI would have to work in close cooperation in preparation of these chapters.

8. Col. Sturdevant mentioned a survey of Guam which ONI had and which would be available for use by all contributors to JANIS 102.

9. Capt. Spillers agreed to send a copy of the Engineer's Research Office Report on certain Pacific islands to JISPB in order that this copy might be available for consultation by all contributors.

10. Col. Sturdevant asked what policy would be pursued on publication of material submitted in advance of other chapters for JANIS studies. The Board agreed that provisional editions of such material are to be published in advance of a complete volume if the demand warranted, and that later the same material would be incorporated in a complete JANIS study and that any changes needed would be made.

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11. [REDACTED] asked contributors where they were getting aerial photographs for the studies underway. Capt. Spillers said they were getting most of their photographs from the Navy. Lt. Hatcher said that all the aerial photographs came promptly to his division and that he would be glad to make them available for use to any contributor to JANIS.

12. 31 March was agreed upon as a deadline for final submission of all copy to JANIS 102. Exception to this deadline was copy for Landing Beaches and Coasts. Col. Sturdevant and the Beach Erosion Board will work out details for getting this copy in as soon as possible. Comdr. Bailey emphasized that the JISPB would like all copy to be sent in as early as possible and in advance of the deadline.

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